

Item Fields

Field: Item Sale

The required Item Sale drop down field is where we select the sale for this item. This drop down selection will contain upcoming or active sales for the location specified in the Item Location drop down field.

Field: Item Location


The required Item Location Field allows you to select the location whose sale you are creating an item for. Upon selection of a location, the item sale drop down selection will contain the list of upcoming or active sales.

Field: Item Area

The required field Item Area drop down selection associates the item with an area of a house for use in CTBIDS. This drop down will be preselected based on the drop down value in the field Item Category but can be changed as needed.

Field: Item Category

The Item Category drop down is a required field to associate this item to an item category.

 Note: Selecting this field will automatically select a value for the Item Area drop down selection.